



THEATER, DANCE & MEDIA

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HONORS THESIS PROPOSAL COVER SHEET

CONCENTRATOR INFORMATION

Name: _____ Graduation Month/Year: _____

Email: _____ Phone: _____

Primary Concentration: _____

Allied Concentration (if applicable): _____

Double Concentrators, your second concentration: _____

THESIS INFORMATION

Working Thesis Title: _____

Thesis type (select one):

Research Paper Production Thesis: Script Writing Design Performance

Is your thesis: Independent or Collaborative

If collaborative, please list your collaborator(s): _____

CONSULTATIONS

Faculty Consultations

Name	Department	Signature
(1) _____	_____	_____
(2) _____	_____	_____
(3) _____	_____	_____

Budget Consultation: (for Research Papers: DUS; all others: Artistic Producer)

Name	Role	Signature
(1) _____	_____	_____

Proposed Advisor

Name: _____ Signature: _____

YOUR SIGNATURE

Student Signature: _____ Submission Date: _____

Please attach all project descriptions, budgets and bibliographies to this cover sheet. See the following pages for further guidance.

PROJECT INFORMATION

To the cover sheet, please attach a document containing the following information:

1. Working Thesis Title
2. Thesis Abstract (up to three sentences)
3. Research Question and Creative Activity (approximately three pages, double spaced, and a bibliography – attached to this form)
 - a. Create a concise research question and explain how your project intersects with this question.
 - b. Give a detailed account of what you actually propose to do. If you already know some or all of your collaborators, include their names in this account.
 - c. Narrate the methods that you intend to apply to your project and give examples of work (both curricular and extra-curricular) which you've completed that will be useful in undertaking this project.
 - d. Explain your personal investment in this project.
4. Budget(s) (please prepare this for your Budget Consultation meeting AND include your budget(s) in submission). Sample budgets are provided on the next page.
 - a. Research Budget
 - i. Approved thesis projects will receive a \$1500 research grant, solely for the purpose of conducting the research for the project outlined in your proposal. Please be as descriptive as possible.
 - ii. Allowable expenses can include travel, books, or materials related to project research.
 - b. Production Thesis Budget only:
 - i. List all the artistic and crew positions needed to produce the project.
 - ii. Based off a preliminary budget of \$2000, how would you allocate your production budget?
5. List of Harvard courses taken that are relevant to your project
6. Timeline
 - a. This should show how you plan to accomplish your project and provide a set of manageable deadlines.

4. SAMPLE BUDGET

*This is not a real budget but a sample budget to illustrate examples, budget structure, and information to include.

A. Research Budget

Item	Quantity	Cost per Item	Subtotal
6/1 BOS-NYC Amtrak	1	\$125	\$125
6/2 NYC-BOS Amtrak	1	\$125	\$125
2 nights housing	2	\$200	\$400
Food 2 breakfast \$15/each, 2 lunch at \$20/each, 2 dinner at \$30/each	2	\$65	\$130
Textbook, Title	1	\$20	\$20
Textbook, Title	1	\$20	\$20
Textbook, Title	1	\$20	\$20
Performance Ticket, Date, Show Title	1	\$65	\$65
Performance Ticket, Date, Show Title	1	\$65	\$65
Performance Ticket, Date, Show Title	1	\$65	\$65
		Total	\$1035

B. Production Thesis Budget

*Please note, this budget is based off typical performance needs. Your budget may not have all or some of the elements below, and may include other elements not listed.

i. Artistic & Crew Positions

Director: ____ (if applicable)
Choreographer: ____ (if applicable)
Costume Designer: ____ (if applicable)
Scenic Designer: ____ (if applicable)
Lighting Designer: ____ (if applicable)
Sound Designer: ____ (if applicable)
Multimedia Designer: ____ (if applicable)
Dramaturgy: ____ (if applicable)
Build: ____ (if applicable)
Run Crew: ____ (if applicable)

ii. Preliminary Budget

Item	Cost
Costumes	\$500
Scenic	\$700
Lighting	\$300
Sound	\$300
Multimedia/Video	\$200
Total	\$2000